

January 17, 2024

Dear Adult Day Services Provider,

The purpose of this letter is to inform you that Adams County Office for Aging, Inc. is publicly issuing a Request for Proposal (RFP) to all current and potential Adult Day Services providers, irrespective of the contract origination date for those Adult Day Services providers currently contracted with the agency.

The RFP Announcement and submission requirements will be made available on the agency's website <https://acofa.org/events/> and the Gettysburg Times (Legal Notices) no later than January 20, 2024. To be considered, the proposal must arrive at the agency on or before 4:00 p.m. EST, March 01, 2024.

All current and new personal care providers wishing to do business with Adams County Office for Aging, Inc. will have a new contract start date of May 1, 2024. All contracts will be for a minimum of (3) years with an option to renew for up to (5) years.

This procurement requirement establishes an open and competitive bidding process, ensures an adequate supply of quality service, increases the opportunity for participant choice, provides a mechanism for cost containment, and complies with local, state, and federal contracting requirements to maximize available resources set forth by the Pennsylvania Department of Aging's Administration Chapter Aging Program Directive # 23-01-03, issuance date of October 5, 2022, and the Older Americans Act.

Sincerely,

Karen Markle
Director of In-Home Services